

Sage Master Builder “Boot Camp”

Presented by
**Logical Construction
Concepts**
Your Sage Master Builder
Business Partner

Wednesday & Thursday
October 15th & 16th, 2008
9:00 – 4:00
Pleasanton, CA



This is an intense “hands-on” class designed to show anyone not only the basics but some of the more advanced features of the system. You will learn to :

- Set up the General Ledger and Cost Codes
- Set up Jobs, Clients, and Budgets
- Set up Vendors and Pay Bills
- Manage Cash Disbursements and Cut Checks
- Create Job Invoices, Record deposits, and Manage Receivables
- Set up Payroll, Input Timecards, Cut Checks, and Make the Weekly Deposit
- Set up Equipment and Fixed Assets
- Allocate Equipment to Jobs
- Enter and Print Subcontracts
- Enter and Print Purchase Orders
- Enter and Print Change Orders
- Set up Security Levels and Users
- Reconcile Bank Accounts
- Print Financial Reports
- Print Job Cost Reports
- Set up and use Daily Payroll
- Set up and Print Progress Bills
- Set up and Print T&M Bills

Who should attend: Anyone who has just acquired Sage Master Builder.
Sage Master Builder clients who have not had a chance to explore the full power of the system.

Cost : \$850 for one attendee, \$1500 for two attendees

Your Instructors:

JIM CUMMING has 10 years hands-on experience with Master Builder and has been a Sage Master Trainer for the last 6 years.

DONNA LUCAS has 25 years hands-on experience with the system and has also been a Master Trainer for the last 6 years.

Both DONNA and JIM have helped dozens of contractors successfully set up and implement Master Builder.

Limited Seating! – Please respond promptly

925 944-5034 or 866 522-8668

More information is available at our website: www.lcc-mb.com

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Attendance Information

Thank you for registering for this event.

Sage Software, 6700 Koll Center Parkway, Third Floor, Pleasanton, CA 94566

-----\$850 tuition for 1 attendee

-----\$1,500 tuition for 2 attendees

-----Discount of \$50 for payment received by Oct 1, 2008

You will be receiving an email/fax the day prior to the event as a reminder that will include directions and a map to the venue. Mark your calendar!

Please arrive 15 minutes prior to the event.

Coffee and refreshments will be provided. You will be on your own for lunch.

Refunds are not available for this event. If cancellation by attendee occurs 48 hours prior to scheduled event, fees may be applied to another workshop.

Seminar Attendance Application

Company Name:-----

Mailing Address:-----

City, St ZIP:-----

Phone Number:-----Fax Number-----

Attendee #1-----Email-----

Attendee #2-----Email-----

Attendee#3-----Email-----

Credit Card Type: Visa, MasterCard, Discover

Name on the Card:-----

Card Number:-----

Expire Date:-----Authorized Total \$-----

Mail Checks to : Logical Construction Concepts, 6 Boies Ct., Pleasant Hill, CA 94523

PLEASE FAX COMPLETED FORM TO 925-937-9888 – Attn: Elli

